



Chain of Custody

Bulk Asbestos Samples Analysis Request Form (COC)

Contact Information

Billing Name:		Building Owner Name:	
Phone Number:		Email For Results:	
Billing Address:		Project Address:	
		<input type="checkbox"/> Same as Billing Address	

Purchase Order # _____

Payment Method: Visa MasterCard Debit Account

Analytical Method: EPA 600/R-93/116

Turnaround Time of Samples

Samples Results Requested Date (Date): _____ (Day of the Week): _____

5 Days 24 Hour
(excluding weekends and holidays for turn around times)

*All Reports Will Be Sent By Email Unless Otherwise Specified
Turn around times based on business days. All results are to be received by 11:59 PM unless otherwise specified.

Chain of Custody

Sample Taken By: _____ Date: _____ Time: _____

Received By: _____ Date: _____ Time: _____

Analysis By: _____ Date: _____ Time: _____ Temp: _____

Relinquished & Authorized by:

Name: _____

Signature: _____ Date: _____

By signing I have read and understand the terms and conditions set out by SKY Environmental Ltd.



Client Initials

SKY Environmental Ltd. Standard Terms and Conditions

1. **CHAIN OF CUSTODY:** The CLIENT is requested to complete the SKY Environmental Ltd. (SKY) Chain of Custody Form when submitting samples. The client acknowledges that SKY will rely on the information in the Chain of Custody form and will not be responsible for any erroneous results or interpretations arising from this.
2. **PRICE TERMS:** All prices quoted by SKY are stated in Canadian dollars, and are valid for thirty (30) days unless otherwise specified therein. Prices and related quotes are based on test descriptions provided to SKY by the CLIENT. Any Change in test descriptions or process parameters provided by the CLIENT may require any price quoted to be adjusted, and SKY reserves the right to adjust such a price. In the event SKY issues conflicting oral and written quotes, the written quote shall control.
3. **ACCEPTANCE OF SAMPLES:** SKY reserves the right to reject any or all samples at the sole discretion of SKY. Including but not limited to those of unsuitable volume, those that pose an unacceptable health or safety risk, an environmental risk, or those that exhibit unacceptable microbial growth.
4. **SAFETY:** The CLIENT agrees to inform SKY prior to the delivery or shipping of samples, of any hazardous substances present at the site where the samples were acquired that may put analysts at risk. SKY may reject acceptance of samples if it determines they present a risk to health and safety.
5. **OWNERSHIP:** Any documents produced by SKY are the sole property of SKY. Laboratory and analytical results issued by SKY may be used and distributed by the CLIENT, but only in full-unedited form. SKY will retain records and supporting documents for a period of three (3) years after completion.
6. **SAMPLE OWNERSHIP:** Samples accepted by SKY shall remain the property and liability of the CLIENT while in the custody of SKY. SKY shall retain asbestos samples for a period of thirty (30) days, following the date of analysis. SKY shall extend the retention period only at the CLIENT's written request. Additional charges for storage may apply. Samples that are found to be non-hazardous waste may be returned to the CLIENT at the sole discretion of SKY. If unreturned, following the thirty (30) day retention period, SKY will dispose of the samples.
7. **SAMPLE LOSS:** Samples received by SKY staff will be handled with great care. However, in the case of a sample loss, the CLIENT will supply a replacement sample. SKY will analyze the replacement sample at no cost to the CLIENT.
8. **CANCELLATION AND CHANGES:** The CLIENT shall have the right to cancel or change analytical orders placed with SKY. However the CLIENT shall be obligated to pay for any work completed and expenses such as materials purchased by SKY specifically for that job prior to cancellation.



SKY Environmental Ltd.
Standard Terms and Conditions

Client Initials

9. **CONFIDENTIALITY AND THIRD PARTIES:** SKY will not provide analytical results to any party other than the CLIENT, unless the CLIENT has requested that the results be provided to a third party, or unless disclosure by SKY is required by law. Information provided by SKY is intended for client use only. Any use of reports by a third party authorized by SKY, or any reliance on/or decisions made by a third party based on the findings described in the report are the sole responsibility of such third parties. SKY accepts no responsibility for damages suffered by any third parties as a result of decisions made or actions conducted based on the reports.

10. **SAMPLE INSTALLMENTS:** When goods are delivered or shipped in lots, installments or analysis is carried out on samples over a period of time the contract shall be construed as a separate contract in respect of each lot, installment or sample.

11. **RESPONSIBILITIES OF SKY:** SKY shall perform its work in accordance with accepted laboratory standards and accepted standard operating procedures. SKY reserves the right to modify methods as necessary based upon experience and/or current scientific literature. If the CLIENT requests a manner of analysis that varies from standard operating or recommended procedures, the CLIENT shall not hold SKY responsible for the results. Such variations of analysis will be noted in the reports.

12. **LIMITATION OF LIABILITY:** Any work performed by SKY will be conducted in accordance with industry standards. The total liability of SKY or its staff whether based in contract or tort, will be limited to the lesser of the fees paid or actual damages incurred by the client. SKY will not be responsible for any consequential or indirect damages even if caused by negligence of SKY. All claims by the CLIENT shall be deemed relinquished if not made within one year after the completed analysis date. No warranty is expressed, implied, or intended by any agreement or by oral or written reports or findings.

13. **RESPONSE TO LEGAL PROCESS:** The CLIENT shall compensate SKY for its services and expenses if SKY is required to respond to legal processes related to its services for the CLIENT. Compensable services shall include hourly charges for all SKY personnel involved in the response, attorney fees and expert fees reasonably incurred in obtaining advice concerning the response and the preparation of the testifier and appearances related to the legal process.

14. **PAYMENT TERMS:** Payment is required in advance for all CLIENTs until a credit account has been established. The CLIENT shall pay the net amount of each invoice submitted by SKY within thirty (30) days. If these terms are not met a 2% monthly interest charge will be applied or 24% per annum on the outstanding balance.

15. **SAMPLE TURNAROUND TIME:** Date and times indicated to the CLIENT are to be used only as projected guidelines for completion and are not guaranteed by SKY. SKY will use all reasonable endeavors to complete the analysis within the stated date or time, but accepts no liability for any loss, damage or expenses incurred resulting from the delayed completion of analysis.